

Confirmation of Attendance

Name: _____ Date: _____

Cortland ID: _____

Dear Student,

Your "Confirmation of Attendance" for the _____ semester can no longer be done electronically and now has to be signed. *This is a requirement for all students.*

Please take a moment to sign this "Confirmation of Attendance" below and return this form to our office as soon as possible.

Sincerely,

Jeff Denmon

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Director of College and Student Accounting Services

- If I have an outstanding balance I will also need to make payment at this time to complete my confirmation.
- I accept financial liability resulting from my course registration.
- I plan to attend SUNY Cortland during the semester indicated and want SUNY Cortland to hold and reserve seats in any class for which I am registered.
- I acknowledge that any change to my course registration(s) must be done according to published procedures and deadlines. Failure to do so may result in a balance due that I am required to pay.
- I authorize SUNY Cortland to use my financial aid to pay any balance due for tuition, fees, room and board, as well as residence hall damages, and parking or library fines for all terms. I understand I can rescind this authorization by submitting a written request to the Student Accounts Office. Revocation may result in a balance due that I am required to pay.

Student Signature: _____

Date: _____